

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH
THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of
Children in Schools** developed by NCPCR and the **National Building Code**)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with
all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	1030935
2	Name of the School as per affiliation letter of CBSE:	ST. JOSEPH'S CONVENT SCHOOL
3	Address of the School:	342/1, BIJALPUR INDORE, M.P. 452012
4	Standard/level/class up to which the school is running:	From class 9 to Class
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	YES NO
6	U-DISE code allotted to the school:	23260106741
7	Name and address of the Trust/Society/ Company (under section-8) running the School as on date	KLOSTER ST TRUDPERT SOCIETY
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES
9	Purpose of present application:	UPGRADATION Upgradation
10	Location of school IN THE MUNICIPAL LIMITS OF CITY HAVING POPULATION MORE THAN 15 LAKHS	<ul style="list-style-type: none"> • In the municipal limits of metropolitan city • In the municipal limits of city having population more than 15 Lakhs • In the hill areas (as per planning commission norms) • In the municipal limits of capital city of a state • In the municipal limits of class-x cities • On an island • In the municipal limits of a hill station • In the municipal limits of city having

P. Bhandari
Principal
St. Joseph's Convent School
Bijalpur, P.O. A.B. Road,
Indore, M.P. 452012 (M.P.)
(Signature of Principal)

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जिला शिक्षा अधिकारी
जिला इन्दौर
(Signature of D.E.O.)

		population less than 15 Lakhs • Outside the municipal limits of any town/city.
10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	YES/NO YES
11	Number of Recognition Certificate from class-1 to 8 th and date of issue:	
12	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	YES/NO (If yes name of the Board) No (Also mention whether the school is affiliated for Class-X or XII)
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
13	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES/NO YES
14	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES/NO YES
15	Total area (in square meters) in respect of 13 and 14 above on which the school is situated:	30000M.
16	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Sale Deed/Deed/Assignment etc. SALE DEED
17	Name of the Owner/Lessee of the land in respect of point-16 above:	-
18	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	FROM TO TOTAL YEARS
19	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-15 above?	YES/NO NO If yes the details
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES/NO YES
20(a)	If yes the date of last inspection:	9-5-2017
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES/NO YES
21(a)	If yes the date of last inspection:	12/4/2017
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES/NO YES

Principal
St. Joseph's Convent School
Bijalpur, P.O. A.B. Road,
BILASPUR-452 012 (M.P.)
(Signature of Principal)

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जिला सूची
(Signature of D.E.O.)

22(a) If yes the date of last inspection: 17/2/2019

INFORMATION REGARDING THE STAFF

23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES YES/NO
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES YES/NO
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES YES/NO
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	YES YES/NO

S. Pruthi
Manager
 St. Joseph's Convent School
 Bijalpur, P.O. A.B. Road,
 INDORE - 452 012 (M.P.)

P. Bindu
 Signature **Principal**
 St. Joseph's Convent School
 Bijalpur, P.O. A.B. Road,
 INDORE-452 012 (M.P.)

PART-B

(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No..... 607 Date of Issuance..... 28/2/2019

1 This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.

2 Is the school recommended for extension/upgradation of affiliation? YES/NO

28/2/19
जिला शिक्षा अधिकारी
 (Name and Stamp of Issuing DEO)
DISTRICT EDUCATION OFFICER/NAME OF DISTRICT

Counter Signature

(Name, Designation and Stamp)
DISTRICT COLLECTOR/DEPUTY COMMISSIONER
 (or his authorised representative*)
NAME OF DISTRICT

(*Not Below the rank of a Group-A Gazetted Officer)

P. Bindu
Principal
 St. Joseph's Convent School
 Bijalpur, P.O. A.B. Road,
 INDORE - 452 012 (M.P.)
 (Signature of Principal)

28/2/19
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 (Signature of D.E.O.)